

## **Thomas Telford School**

### **Rules of Admission**

### **Sixth Form**

To apply, parents or prospective students will be asked to complete an Application Form.

Students are selected for Thomas Telford Sixth Form based on the following factors:

- All applicants must secure the appropriate entry requirements for the courses as outlined in the “Entry Requirements” document. A conditional offer of a place is based on predicted grades and students must provide evidence of actual GCSE results on results day in August.
- Places can only be offered if there are vacancies on the courses that the student has expressed an interest in looking to study.
- The Headmaster will exercise his professional judgement to determine those applicants most likely to benefit from the education on offer at the School and who have the strongest motivation to succeed. This will be based in the information provided in the Year 10 school report, the personal statement on the application form, the school reference and the attendance record.

All students who are not offered a place each year are placed on a reserve list. Any places that become available will be offered to a student from the reserve list who best meets the criteria outlined above. The admissions process will continue until all of the places are filled.

All students who do not achieve the required grade at the end of 6.1 (see Sixth Form Policy statement) will not be able to progress to the second year sixth to complete the full A Level or BTEC.

Appeals should be presented in writing once the admission process has been completed which is expected to be during the summer term. Appeals shall be considered only when made on the grounds that the School’s published Rules of Admission or Policy Statement had not been properly and fairly applied. Appeals shall **not** be considered which are made only against the Headmaster’s professional judgement whether or not to admit a child. The appeal must indicate how, in considering the applicant, the School has breached the Rules of Admission or its Policy Statement.

Where the claim that the School’s published procedure has not been properly and fairly applied is upheld, the Head will reconsider the admission and determine the most appropriate course of study for the appellant.

All offers on courses are conditional on the student reaching the correct entry requirements therefore there may be a further opportunity to offer reserve places following the results day in August.